

Nation Valley ATV Club

P.O. Box 844
Winchester, ON
K0C 2K0



MEETING MINUTES

Tuesday, April 9th, 2019

1. Roll Call
 - 1.1. Meeting began at 7:02 pm with 19 member, and 2 prospective members present.
 - 1.2. The nominal roll for this meeting is at the end of the minutes.
 - 1.3. The President opened the meeting by welcoming all attendees. Since there were several new members, and some prospective members present, introductions of all club members were made.
 - 1.4. The President also made it known that it is his intention to call all new members to welcome them to the club, and invite them to future meetings and to call all those who do not renew to find out if there is something we can do to retain their membership.
2. Review Minutes of last meeting (12 Mar 19)
 - 2.1. The President asked for a motion to accept the minutes of the last meeting. A motion was made by Dave B. and seconded by Ray K. The motion was carried by the members present.
3. Treasurer's Report
 - 3.1. The financial details for the past month are at the bottom of these minutes as well as the Balance Sheet.
4. Membership Report
 - 4.1. The club has 244 members.
 - 4.2. Leslie R. explained that there is a new membership system and the club is still working out the new process. Club members are currently being trained. OFATV is no longer sending out memberships for online purchases. This has been devolved back to the clubs to administer. There are several pending memberships and they will be taken care of as soon as possible. If anyone is experiencing difficulty renewing their passes please email info@nvatvc.org.
 - 4.3. The loyalty discount can now be applied when purchasing new annual passes in person, provided that you can show your current (not expired) permit.
5. Trail Maintenance Report
 - 5.1. Projects Completed
 - Trail closed signs went up for the Spring Thaw period; and
 - The club storage areas have been cleaned up.

5.2. Next Projects to be completed

- Bridge inspections and repairs prior to trails re-opening.

5.3. The Trail Maintenance Coordinator announced that throughout the summer months, to maximize notice to potential volunteers, there will be a scheduled trail maintenance work day on the third Saturday of each month, with the exception of May (as that lines up with the long weekend). An email to the members list will be sent out and Facebook events will be created to get the word out.

5.4. Kris G. reported that the snowmobile club had installed a culvert on a shared trail north of Dalmeny making the bridge we installed there redundant, and noted that it could be re-purposed. The Trail Maintenance Coordinator indicated that it should stay there and be repurposed on another part of the Ottawa trails in the future.

6. Volunteer Report

6.1. Volunteer of the month was Ray K. with 11 hours. Congrats and great work!

6.2. From 12 March to 9 April there were: 11 trail maintenance hours, 18 volunteer hour and 15 warden hours – 44 hours total.

6.3. The volunteer BBQ will be held this year on the 20th of July.

7. Chief Warden Report

7.1. There were 6 warden events in March, with a total of 25 hours of warden time.

7.2. For the benefit of the new members in attendance, Leslie R asked the chief warden to explain the role of a warden. A warden was described as an officially appointed club member who actively patrols the trails, monitoring safety, educating riders, encouraging positive rider etiquette, verifying valid trail passes and acts as stewards of the trails on behalf of the landowners.

8. Quarter Master Report

8.1. The Signage inventory has been completed, no additional signage is needed at this time;

8.2. Club inventory has been organized at Baker Ranch and in the Club Shed;

8.3. The CAN-AM and TBX are ready for service and track removal;

8.4. The enclosed trailer has been tidied up and made ready for the season; and

8.5. The chainsaws have been sharpened and are ready for the season.

9. Sponsorship Report

9.1. The acting sponsorship coordinator reported that \$1,000 has been collected so far. There are 10 invoices ready to go out, which is about ½ of the map sponsors. He expects to have more completed by Friday.

10. Marketing Committee Report

10.1. There are still club mugs and toques available at a cost of \$10 each. If anyone is interested in

purchasing anything, please email info@nvatvc.org.

10.2. After last month's meeting a concern was raised with respect to the number of seamless scarves to be ordered. Leslie R. noted that she would ask Springboard Promotions to provide a sample and get a cost estimate for 500 vice 1000.

10.3. Mike S. noted that he was investigating the production of a club motocross jersey.

11. Trail Updates

11.1. North Grenville Update – Nothing significant to report.

11.2. Ottawa Update

- A site survey was completed by Dave B. Kris G and Ray K. of the swamp in between existing trails. There were 5 options described by Kris G. and Dave B. at the meeting, involving approaching the City of Ottawa, Carleton University and private landowners. It was decided to attempt all avenues to see which ones gain traction.
- An Ottawa Trails Committee will be set up to include Kris G. and others from the Osgood/Ottawa area to talk to local counsellors and landowners.

11.3. South Dundas Update

- The President described his brief meeting with the Deputy Mayor of South Dundas. He seemed unaware that side by sides and two-up machines were not allowed on South Dundas road allowances but seemed amenable to the idea of updating the by-laws. Dave B. will forward the letter used previously to the President to re-open the initiative.

11.4. North Dundas Update

- The Vice President has sent the letter to the North Dundas Counsel asking for a change to the North Dundas By-laws. The changes include changing riding hours from ½ before sunrise – ½ hours after sun set to set hours, so that winter riding is less restricted. As well the letter asked for the club to be allowed to travel down the main streets of Winchester to access local facilities and businesses. The Vice President did receive the voicemail indicating interest but had not yet had the opportunity to follow up.

11.5. North Stormont Update – Mike S. noted that this is really just one long stretch of road allowance, used to connect to ATVCEO. If any club members are from the local area they and have connections with some local landowners the club is interested in establishing some more exciting traditional trails there.

12. OFATV and District One

12.1. President's Call

- EOTA Reciprocal Agreement/OFATV Loyalty discount.
 - There was an in-depth discussion reference the possibility of dropping the OFATV loyalty discount in order to re-establish a reciprocal agreement with the Eastern Ontario Trails Alliance (EOTA). This reciprocal agreement was cancelled by the EOTA

when OFATV started the loyalty discount because of fears that EOTA members would leave and join OFATV as the price would be lower after the first year, if members took advantage of the loyalty discount.

- It was explained by Dave B. that EOTA controls approximately 700km of trails near Peterborough and Tweed. Not having a reciprocal agreement has little impact on district 1 and NVATVC, as there are six sets of club trails in the local area that can be accessed by our members, however, those OFATV clubs near EOTA trails are cut off from other clubs, which impact their operations and ability to plan events.
 - The president noted that the OFATV plans on voting on cancelling the loyalty discount and re-establishing the reciprocal agreement with EOTA during the OFATV AGM in June, however, there was some concern that an answer on this motion would be required in the next 30 days.
 - Due to the possibility of an early vote, the president asked for a motion that the club permit the Vice President and the President to represent them as voting delegates. If the vote does not take place before the OFATV AGM, the voting delegates attending that meeting would vote. This motion was made by Mike S. and seconded by Dave B. a voted was called and the motion was carried unanimously.
 - A second motion was requested by the President, asking whether those present at the meeting, would be in favour of dropping the loyalty discount in order to re-establish a reciprocal agreement with EOTA. A motion was made by Mike S. and seconded by Leslie R. A vote was called. Out of the 19 members present 16 voted for the motion, 2 voted against and 1 abstained. The motion was carried.
- The second item from the president's call was the need to send 2 delegates to the OFATV AGM. It was decided to call for nomination at the NVATVC AGM in May however, payment for the spots needed to be in this week. In the past, the club has sent up to 4 members, 2 voting members and 2 non-voting members. Since the club-by laws state a requirement for only 2 members and registration costs \$197 each, a motion was needed to vote on whether to send 4 members or only 2. Shawn D. motioned that the club should send 4 members to the OFATV AGM, this was seconded by Steve H. and was voted on. The motion was carried, with 18 voting for and 1 member abstaining.

13. Events

13.1. April 20th, 2019 – Northumberland District ATV Riders “First Ride 2019”, Harwood, ON
<https://www.facebook.com/events/307814753225152/>

13.2. April 24th, 2019 – Ride for Dad Volunteer Dinner, Winchester Lions Club

- Details will be sent to all RFD Volunteers this week.

13.3. April 27th, 2019 – OVATVC – Ompah Spring Ride for Dad, Ompah, ON
<https://www.facebook.com/events/559033387919490/>

13.4. **May 14th, 2019 – NVATVC Annual General Meeting**
<https://www.facebook.com/events/1976148822494379/>

- Attendance of the club AGM is highly encouraged. Food will be provided by the club. Members will be voting on:
 - 2019-20 Budget
 - Changes to the club By-laws
 - Change to the Volunteer Recognition Program
 - Election for Vice President
 - Election for all Officer Positions:
 - Chief Warden
 - Trail Coordinator
 - Membership Coordinator
 - Volunteer Coordinator
 - Sponsorship Coordinator
 - Trail Maintenance Coordinator
 - Webmaster
 - Quartermaster
- The club is looking for new members wanting to fill any of these roles. Please let us know if you are interested by emailing info@nvatvc.org or coming to the meeting.
- Other discussion will include the future of Ride for Dad and participation in the OFATV AGM.

13.5. May 26th, 2019 – JATVC – Spring ATV Fun Run, Johnstown, ON

13.6. June 8th, 2019 – TIATVC – Spring Opening Ride, TBC, ON

13.7. **June 9th, 2019 – NVATVC – Annual Safety Fun Run, TBC, ON**
<https://www.facebook.com/events/229314334625364/>

14. New Business

14.1. Proposed 2019-20 Budget – The proposed budget was presented by the treasurer. A copy was sent out with the agenda for this meeting and will be sent out again, 30 day before the AGM as it will be voted on by the membership at that meeting.

14.2. Proposed changes to the club By-laws:

- The President and Kris G. described 2 changes to the club by-laws. The first concern the renaming of the Webmaster position to the Webmaster/Social Media Director, to including oversight of the website and the Facebook page and other social media platforms.
- The second change is a proposed new position to the board billed as the “Master Voluntee”. This would be filled by the member who had the most volunteer hours recorded in the previous year. This position would not have any official duties other than attending board meetings as the voice of the members, specifically active volunteers.
- The proposed version of the by-laws was sent out with the agenda for this meeting and will be sent out again, 30 day before the AGM as it will be voted on by the membership at that meeting.

14.3. Proposed changes to the Volunteer Recognition Program:

- Volunteer Administration hours have been added as a category for volunteering that will be recorded which will include conducting maintenance on club equipment, soliciting sponsorship and conducting rally registration;
- Definitions of Trail Maintenance, Wardening and Volunteer Administration were added to the document with examples;
- A new reward milestone of 1500hrs is proposed;
- For those reaching over 1500 recorded hours, the milestones will be reset, and a choice of 2 different rewards will be provided for subsequent milestone;
- A hard date for the volunteer BBQ each year is also proposed, which will be the 3rd Saturday of July; and
- The entire proposed volunteer recognition program was sent out with the agenda for this meeting and will be sent out again, 30 day before the AGM as it will be voted on by the membership at that meeting.

14.4. Leslie R. noted that the club had received a sponsorship request from the Dundas County Hospice. This request will be forwarded to the Ride Planning Committee as a possibility for future support.

14.5. The President noted that the Ride Committee is exploring a change in purpose, looking at other possible charities other than Ride for Dad to support for the spring ride. There were several reasons explained for this proposed change, including the increased complexity work with the RFD organization, the amount of RFDs taking place in the local community including boats, motorcycles, ATVs and snowmobiles, and the fact that sponsorship and pledge amounts have dramatically dropped off for this event. It was decided that a refresh of the ride may be needed, and that focusing on the local community could be a possible way forward. This will be discussed at the AGM and the current ' Ride Committee will provide a suggested course of action to the board.

15. Open Discussion

15.1. Steve H. announced that he will be throwing his hat in the ring for the Vice President position.

15.2. The Treasurer brought up a proposal to modernize the club's payment process using a credit card which would be advantageous for paying online orders and to replace sending cheques which is becoming harder to do for some businesses, are harder to track and take more time to finalize. To make this change a modification to the By-laws are required. Mike S. volunteered to examine them and make any changes necessary and have them ready to send out 30 days before the AGM so all the changes could be voted upon by the membership them.

16. 50/50 Draw – \$38 Won by Rob Sullivan.

Next Meeting: Annual General Meeting 14 May, 2019 at 7:00PM at the Country Kitchen Restaurant, in Winchester

Roll Call:

Greg Stark
Steve Hemeon
Ray Komendat
Shawn Doolan
Laura Sullivan
Rob Sullivan
Lacey VanSchyndel
Will Healey
Mike Starr
Kris Gough
Chad Gibson
Cory Bates
Dave Baker
Sheldon Hayes
Barb Binette
Perry Dzinbaniuk
Matt Russell
Mher Bouyajian
Carl Liscumb
Leslie Rediger
Brentley Summers

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PROFIT AND LOSS

February 19 - March 20, 2019

	TOTAL
INCOME	
Grant Money	1,115.00
Map Sponsorships	450.00
Rally Revenue	18,090.00
Total Income	\$19,655.00
GROSS PROFIT	\$19,655.00
EXPENSES	
Advertising	
Marketing	94.32
Total Advertising	94.32
Bank Charges	2.71
Fuel	939.47
Ministry of Finance (ON) Expense	0.04
Professional Fees	435.05
Rally Expenses	6,706.55
Repair & Maintenance	96.05
Trail Maintenance & Development	21.90
Signs	771.64
Total Trail Maintenance & Development	793.54
Uncategorized Expense	20.00
Total Expenses	\$9,087.73
PROFIT	\$10,567.27

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BALANCE SHEET

As of March 20, 2019

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
Eaccount	-20.00
Royal Bank Account	14,957.02
Savings account	5,929.26
Total Cash and Cash Equivalent	\$20,866.28
Accrued Receivable	585.00
Total Current Assets	\$21,451.28
Total Assets	\$21,451.28
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accrued Payable	3,512.00
Deferred Revenue	0.00
GST/HST Payable	-0.02
Total Current Liabilities	\$3,511.98
Total Liabilities	\$3,511.98
Equity	
Opening Balance Equity	22,863.81
Retained Earnings	-1,252.04
Profit for the year	-3,672.47
Total Equity	\$17,939.30
Total Liabilities and Equity	\$21,451.28