

Nation Valley ATV Club

P.O. Box 844
Winchester, ON
K0C 2K0



AGM MEETING MINUTES

Tuesday, May 14th, 2019

1. Roll Call
 - 1.1. Meeting began at 7:05 pm with 24 members present.
 - 1.2. The nominal roll for this meeting is at the end of these minutes.
2. Review Minutes of last meeting (9 Apr 19)
 - 2.1. Steve H. made a motion to accept the minutes, this was seconded by Shawn D. The motion was accepted, and the minutes were adopted.
3. Treasurer's Report
 - 3.1. Monthly Financial Update
 - \$13,611.49 in the chequing as of the 18th of Apr.
 - \$5,931.52 in the savings as of the 18th of Apr.
 - 3.2. Financial Summary of 2018/2019: the treasurer provided an overview of all the expenditure and revenues to date, all remaining funds for 2018/19 were allocated for upcoming equipment purchases, leaving the club zeroed for the end of the fiscal year. The club is looking to replace the TBX and purchase a second bush-hog and dump trailer this year.
 - 3.3. 2019/2020 Budget Vote. The treasurer presented the budget for 2019/20. This budget is attached to these minutes. A motion was made by Shawn Doolan to accept the new budget as presented. The motion was seconded by Sebastian Lavine and the motion was carried unanimously.
4. Membership Update
 - 4.1. As of this meeting there was 195 members registered in the new online system. However, it was noted that there still some members missing from the new system, these inconsistencies are being corrected as they are identified.
5. Administration (Year-end Updates)
 - 5.1. Trail Maintenance Report
 - Three main projects were completed this past year, on top of routine maintenance and grooming:
 - new bridge installation on Ben's trail and establishment of the Country Kitchen as the new trail head;

- Repair of boundary trail with a new by-pass; and
- Installation of swamp mats on Noorts.
- It was also noted that there was considerable work done on the Ottawa trails over the past year as well.

5.2. Volunteer Report

- Total hours recorded since the last AGM was 1969.5 hours:
 - 904.5 for trail maintenance
 - 281 as volunteer
 - 784 for wardening
- The following volunteers received recognition and rewards for achieving Volunteer Reward Program milestones:
 - Sean Donovan – 45 Hours – First Aid Kit
 - Sebastian Lavine – 70 Hours – 14” Fiskas Hatchet
 - Sebastian Lavine – 90 Hours – 42” ROK Straps
 - Leslie Rediger – 150 Hours – Cinchtite 5 Straps
 - Shawn Doolan and Chad Gibson – 300 Hours – 150PSI Air Compressor
 - Ray Komendat and Dave Baker – 1000 Hours – 2 Gallon Rotopax Fuel Can and Mount
- Top Volunteer of the Year was announced to be Steve Hemeon at 378.5 hours, followed by Ray Komendat with 321 hours and Shawn Doolan with 252 hours.
- The club executive officially thanked all the volunteer for their efforts to maintain and warden the trails and to those who help organize activities and events.

5.3. Warden Report

- The Chief Warden reported that over the last year there were no major incidents. He noted that the relationship between the club and the OPP has been strengthened over the last year.

5.4. Quarter Master Report

- The Quartermaster noted that both trailers are in need of a safety and that the bush-hog and ATVs are ready for trail maintenance. The President volunteered to take the 2 trailers to get inspected.

5.5. Sponsorship Report

- The map is about ½ complete. More work is needed to get the map completed and printed.

5.6. Marketing Report

- The Vice President noted that he has been in communication with a company about producing a riding style jersey with the Nation Valley ATV Club logo on it for sale. He estimates the cost will be around 80-90\$. Pre-order will be required.
- The idea of reprinting stickers was brought up by the Quartermaster, which was supported by the members present. This topic will be tabled at the next board meeting.

6. President's Year in Review (Activities from May 18 – May 19)

- May 8th, 2018 - Annual General Meeting
- May 15th, 2018 - Trails Opened
- Jun, 2nd-3rd, 2018 – Participated in the OFATV AGM
- June 10th, 2018 - Annual Safety Fun Run
- June 30th, 2018 - Summer Solstice Fun Run
- July 20th, 2018 – Participated in Jim's Performance Plus Demo Ride
- August 11th, 2018 – Participated in Dairyfest
- August 11th, 2018 – Annual Free PSA Testing Clinic at the Winchester Hospital
- August 19th, 2018 - Adam Wicks Memorial Ride
- October 6th, 2018 - 11 th Annual Fall Rally
- October 21st, 2018 – South Nation Conservation Ormand Trail Improvement Project.
- November 23rd, 2018 - District 1 Christmas Party
- December 1st, 2018 – North Dundas Parade of Lights
- January 13th, 2019 - Winter Fun Run
- March 2nd, 2019 - Nation Valley ATV Club in support of Ride for Dad
- March 25th, 2019 - Trails Closed.

7. Rallies and Events for 2019/2020

- June 9th - Annual Safety Fun Run
- June 22nd - Summer Solstice Ride
- July 20th – Volunteer BBQ
- August 18th - Adam Wicks Memorial Ride
- October 6th - Annual Fall Rally
- January 12th - Winter Fun Run
- March 7th - Spring Rally

8. OFATV and District 1

8.1. President's Call

- EOTA/OFATV Loyalty Discount Vote for the AGM: The club voted last meeting that they would be in favour of discontinuing the loyalty discount in favour of re-establishing a reciprocal agreement with EOTA. The voting delegates for the OFATV AGM will vote on behalf of the club in this matter.

8.2. AGM Volunteer Award Nomination

- Ray Komendat was nominated as this year's individual volunteer of the year;
- "The Scuba's" (Steve Hemeon and Leslie Rediger) were nominated as this year's volunteer family of the year.

8.3. 2019 OFATV AGM Representation

- The club agreed to send 4 members to the OFATV, 2 voting delegates and 2 non-voting delegates. Only four volunteers were received: Will Healey, Mike Starr, Leslie Rediger and Steve Hemeon. Ray Komendat motioned to accepted Will Healey and Mike Starr as the voting delegates and Leslie Rediger and Steve Hemeon as non-voting delegates. This motion was seconded by Claude Guilmette, and the motion was carried.

8.4. There was a callout to District 1 to vote in a new District 1 Alt Rep, as the current incumbent was stepping down. Mike Starr volunteered and was nominated by Nation Valley ATV Club.

9. Club By-laws. There were three proposed changes to the club by-laws as follows:

9.1. The following addition to Section 2.5: Treasure Duties, was proposed: "Payment of bills/invoices by club credit card can be used and the balance must be paid and reconciled on a monthly basis and the statement be presented as part of the Treasurer's Report". The maximum credit limit the club can have was noted to be \$1000. A motion to adopt the addendum to the club by-laws was made by Claude Guilmette and seconded by Stephan Cherrier, the motion was accepted and voted on. The motion was carried with one member opposed.

9.2. An amendment to Section 3.8 was proposed to add in the duties of social media coordinator to the webmaster duties as follows: "The Webmaster/Social Media Coordinator is responsible for posting new content to the website and making updates as requested by the Board or Officers, and coordinating the update of the club's social media page(s)." It was noted that this may make filling the webmaster position more difficult in the future. A motion was made by Brentley Summers to adopt the amendment to the club by-laws, the motion was seconded by Tim Haas. The motion was carried with three members abstaining.

9.3. The addition of a new board position as section 3.10, entitled "master volunteer" was proposed but the initial wording proposed by the board left room for misinterpretation thus the amendment was reworded as follows: "Master Volunteer would be comprised of the volunteer with the highest number of volunteer hours accumulated within the previous fiscal year (see section 9.2) who does not already hold a board position. The volunteer with the most hours deserves to have their voice heard at the board table". The motion to adopt this new position in the by-laws was made by Shawn Doolan and seconded by Mike Chicoine, and the motion was carried.

10. Volunteer Recognition Program:

10.1. The volunteer recognition program was modified and provided to the membership 30 day prior to the Annual General Meeting and is attached to these minutes. The changes were highlighted and included:

- More detailed descriptions of Trail Maintenance and Warden Hours;
- The addition of Volunteer Administration hours with a definition;
- The institution of set work days, every third Saturday of the month;
- The set date for the Volunteer BBQ (3rd Saturday of July);
- The introduction of a new reward milestone at 1500 hours; and

- The introduction of a new second tier reward level for those that surpass the 1500 hours milestone.

10.2. A motion was made to adopt the revised (v3.1) volunteer reward program by Claude Guilmette and it was seconded by Sebastian Lavine. The motion was accepted and carried with 5 members abstaining.

10.3. After the motion was carried Mike Chicoine noted that the monetary increments of the new rewards no longer matched the formula that was used in the original rewards program. That formula had not previously been disclosed to the new volunteer coordinator, so it was not used for the new program. It was decided not to modify it, but to see if the new system adversely affected the allocated budget over the next year.

10.4. A question was posed reference the mileage reimbursement program versus the volunteer rewards program and if the club was rewarding members twice. It was explained that mileage reimbursement just reimbursing a member for the gas and wear and tear on their personal vehicle while the volunteer reward program rewarded time volunteered.

11. New Business/Round Table

11.1. Mike Chicoine brought up an opportunity on the last weekend of the month to assist with the Capital BBQ competition. If the club volunteered to help out with the event they could advertise at the event. No volunteers could commit at the meeting, so the executive decided to send out an email to the membership to see if anyone was available and interested in volunteering for this opportunity.

11.2. Mike Starr, the Vice President updated the club on the North Dundas By-law discussion with the township. There was a meeting to be set up but there was no date at the meeting. Mike Starr has answered all the questions posed to the club thus far.

11.3. Another opportunity was brought for the club to have a booth set up at the City Hall Expo on May 24th. He volunteered to attend it.

12. Nominations and Elections

12.1. Mike Chicoine was nominated as the election chair for the Annual General Meeting

12.2. Vice President

- Mike Starr was nominated, Steve Hemeon was nominated
- The election was carried out by secret ballot
- Steve Hemeon was elected for Vice President

12.3. Chief Warden

- Shawn Doolan was nominated. Ran unopposed
- Shawn Doolan was re-elected as Chief Warden

12.4. Trail Coordinator

- Sebastian Lavine was nominated. Ran unopposed
- Sebastian Lavine was elected as Trails Coordinator

12.5. Membership Coordinator

- Leslie Rediger was nominated, Cathy Gebhart was nominated.
- Leslie Rediger was elected as membership coordinator

- 12.6. Volunteer Coordinator
 - Steve Hemeon was nominated. Ran unopposed
 - Steve Hemeon was re-elected as Volunteer Coordinator
- 12.7. Sponsorship Coordinator
 - Mireille Strevey was nominated. Ran unopposed
 - Mireille Strevey was elected as Sponsorship Coordinator
- 12.8. Trail Maintenance Coordinator
 - Claude Guilmette was nominated. Ran unopposed
 - Claude Guilmette was elected as Trail Maintenance Coordinator
- 12.9. Webmaster/Social Media Coordinator
 - Doug Lindsay was nominated. Ran unopposed
 - Doug Lindsay was elected as Webmaster/Social Media Coordinator
- 12.10. Quartermaster
 - Dave Baker was nominated. Ran unopposed
 - Dave Baker was re-elected as Quartermaster

13. 50/50 Draw

14. Next Meeting

Next Meeting: 11 June, 2019 at 7:00PM at the Country Kitchen Restaurant, in Winchester

Roll Call:

Greg Stark
Gordon Male
Shawn Doolan
Ray Komendat
Steve Hemeon
Claude Guilmette
Stephane Cherrier
Dave Baker
Kris Gough
Chad Gibson
Mike Weegar
Mher Boujajian
Doug Lindsay
Mike Starr
Lacey Van Schyndel
Mike Chicoine
Tim Haas
Carl Liscumb
Sean Donovan
Sebastian Lavine
Brentley Summers

Leslie Rediger
Will Healey
Mireille Strevey